

**F.A.Q.**  
**INTERNSHIP**  
**SCUOLA DI SCIENZE UMANISTICHE**

**1. TIME TABLE: When I have to start looking for an internship institution?**

About one/two months before the date you have scheduled the beginning of your internship.

If you want to propose an institution, the times may be longer (accreditation and agreement with new bodies required)

**2. TIME TABLE: Could I have the internship before or after the second year degree?**

The internship has to be included in the career plan of the year in which you intend to carry it out, or in the previous ones and has not yet taken place.

**3. TIME TABLE: How long does it takes for the job placement office to send me back the signed project?**

You must submit the project through a special FORM at least five working days before the start of the internship, the signed project will be received by you from the offices together with the internship booklet the day before the start of the internship.

**4. OFFERS: Is it possible to sign up to other courses/degrees offers?**

Yes, it's possible, you might have prof. Andrea Balbo approval and to explain your choose to: jp.scienzeumansitiche@unito.it

**5. OFFERS OUT OF PIEDMONT/ITALY: Is it possible to sign up to offers out of Piedmont or out of Italy?**

Yes, it's possible and also in this case, you might have prof. Andrea Balbo approval and to explain your choose to: jp.scienzeumansitiche@unito.it

**6. ERASMUS: Is it possible to do internship during erasmus?**

Yes, it's possible, but it's necessary to fill in internship 6 cfu on learning agreement, it has to be in coherence with the course

**7. TUTOR: Who are tutors?**

You have two tutors:

Hosting institution tutor are defined by the hosting organisation

University tutor: defined by your course

**8. INTERSHIP MODALITY: face to face or at a distance?**

**In this period can internships be carried out only remotely or also in presence?**

The University's indication is that they preferably take place face-to-face, but there is still the possibility of carrying out a mixed or face-to-face internship if necessary.

**9. FINAL REPORT: how to do final report?**

It might cover:

- activity objectives,
- activities done,
- skills gained,
- personal point of view.



## 10. If I don't want to do internship, what can I do?

As in your student degree plan you can choose among these four possibilities:

### Regola 11 - TIROCINI E STAGE 6 Crediti a scelta tra i seguenti

#### Anno di corso di anticipo: 1

TAF: F - Altro

Ambito: Altre conoscenze utili per l'inserimento nel mondo del lavoro

Attività Formativa	CFU	Settore	TAF	Ambito	Periodo
STU0747 - INTERNSHIP	6	NN	F	Altre conoscenze utili per l'inserimento nel mondo del lavoro	
LIN0592 - ITALIAN FOR INTERNATIONAL STUDENTS BEGINNER LEVEL	3	NN	F	Altre conoscenze utili per l'inserimento nel mondo del lavoro	Annualità Singola
LIN0593 - ITALIAN FOR INTERNATIONAL STUDENTS PRE-INTERMEDIATE LEVEL	3	NN	F	Altre conoscenze utili per l'inserimento nel mondo del lavoro	Annualità Singola
STU0749 - WORKSHOPS 2	6	NN	F	Altre conoscenze utili per l'inserimento nel mondo del lavoro	

Only if you want to do internship you might fill in the first

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